

REGISTERED CHARITY NUMBER: 802456

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2016
for
THE FIRCROFT TRUST**

Tudor John LLP
Chartered Accountants
and Statutory Auditors
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

THE FIRCROFT TRUST

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for the year ended 31 March 2016**

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THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2016.

Legal and administrative information set out on the frontispiece forms part of this report. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the charity's trust deed and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Fircroft Trust is a local charity working in Kingston upon Thames with adults living in the community with severe to moderate mental health problems and/or learning disabilities.

Since registration in 1970, our charity has developed and now provides:

- A **Resource Centre** for over 90 adults who live in the local community facing mental health issues. This is a centre-based service in Kingston upon Thames which provides a range of activities designed to support our service users to manage their illness, learn new skills and improve their quality of life.
- The Fircroft Trust provides Residential Services in the form of:
 - **Residential Care** for 8 adults with complex needs called Privett and
 - **Supported Living** for 15 tenants at Firs Court in Chessington accommodated in five houses: Maple, for adults needing more hours support and four smaller cottages for adults needing less support.

ACHIEVEMENT AND PERFORMANCE

Fircroft and Mental Health In the Community

- We host the Borough's Mental Health Network Meeting, which is well attended by people and organisations involved in some way with Mental Health issues.
- We have been chosen as Kingston's Strategic Lead Partner for Mental Health. This is a new group formed which includes the local NHS commissioning groups, local councillors, the Borough Council, and other Voluntary organisations representing different issues. It is planned that these meetings will help highlight the needs of the community so that decreasing budgets can be allocated effectively.
- We encourage the use of our premises by other groups such as MIND in Kingston and National Childbirth Trust. We also attend the Autism Board and host the Mental Health Parliament supported by MIND in Kingston
- The charity works in partnership with a range of other local organisations including Home Farm Trust, Kingston Advocacy Group, Kingston Voluntary Action, Hestia Housing, Dainton House, Kingston Mental Health Carers' Forum, Royal Borough of Kingston, Community Mental Health Teams, Kingston Learning Disability Team, Kingston & District Community NHS Trust, Kingston NHS.
- Last year we facilitated a meeting of the clinical commissioners who were canvassing opinions of service users and carers/family. People with a mental health issue are very hard to reach and any consultation needs to take place in a safe place (such as The Fircroft Centre) and in an informal way. Long questionnaires with jargon or formal meeting won't give a realistic picture of the needs.

Participation on the Strategic Board while positive has been unproductive as we saw a local bi-election and the general election, disrupting all business.

THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

The Fircroft Resource Centre

We provide a welcoming and non-judgemental environment, offering support, a cooked meal and a range of activities designed to help service users manage their illness, learn new skills, improve their wellbeing and make new friends.

We are the only organisation in the Royal Borough of Kingston which provides centre-based support for adults living in the community with mental health problems. The statutory mental health services in the area have been deemed "needs improvement", making the Fircroft Centre particularly important for those beginning to recover from hospitalisation or severe crisis.

With financial cut-backs to local services, we are receiving an increasing number of new referrals with multiple and complex needs. Many service users are also coming to us without any care support other than their GP, increasing the number of people who are isolated, lonely or feel they have nobody to turn to.

Fircroft aims continue to be:

- to prevent deterioration of mental health, thus avoiding in-patient care, in line with continued emphasis on community care;
- to acknowledge individual strengths and needs, and develop potential;
- to provide a range of social and leisure activities within a supportive environment;
- to enable service users to participate fully in the planning, running and evaluation of the Fircroft Centre;
- to provide opportunities to learn and develop skills.

Our trained staff are able to monitor the wellbeing of each service user through one-to-one meetings, observation and attendance. In the event of deterioration in service users' health, our staff seek appropriate support. Through goal setting and individual support all our service users have the opportunity to join in a variety of activities to help them manage their illness, learn new skills and improve their quality of life.

From the Fircroft Centre we also run the Gardening Project, which is an integral part of our service. It provides horticultural activities that include work experience and volunteering opportunities.

We are indebted to our volunteers who organise some of the activities and service users also run many activities themselves. A centre meeting is held each week which feeds directly into the management of the Centre.

Residential Services

Firs Court is a state-of-the-art complex of houses which allows us provide lifelong homes for adults with learning disabilities. Since our move to Chessington, our housing provision has been redefined from residential care and being 'cared for' to now being 'supported living'. While we do still maintain a Residential Care Home for adults with complex needs (Privett), which is managed by our Registered Care Home Manager, all other accommodation now called Supported Living.

This means that people are:

- Living in their own home - they are now tenants
- Making choices about their life - what they do and when
- Getting support to live the way they want to and choosing their support

THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

ACHIEVEMENT AND PERFORMANCE

Privett is the residence of 8 people with complex needs requiring 24/7 support. It has a lift, specialist beds and en-suite facilities which will enable us to provide lifelong care - a long held ambition of The Fircroft Trust. Maple is home to six adults needing 24/7 support. Both Privett and Maple residents have their own key worker who provides one-to-one emotional, personal and social support.

We also run four supported living houses for adults needing less support, but who have the benefit of being able to call on extra support from staff at the main house in need be.

Everyone is encouraged to develop choices and have a say in the running of their own homes. We continue to help them develop and maintain the necessary independent living skills they need to maximise their potential.

Over the last year we have also introduced technology to help some of our service users communicate. One new resident, who started using this method, was so transformed that his speech therapist said she'd never seen him so happy.

The Fircroft Trust Shops

The Fircroft Trust (Trading) Ltd runs our two charity shops in Surbiton and Tolworth which sell a wide range of donated items, including furniture and electrical goods. The profits are covenanted to the charity and provide much needed funds. They also serve to advertise our activities to the local community.

The shops continue to make a good contribution to the Charity with £22,095 being covenanted in the current year.

We are extremely grateful to our Managers, staff and volunteers at the two shops who have produced this excellent result.

Besides covenanting their profits to the charity, we have teamed up with the Job Centre Plus to offer Work Placements. This government scheme is designed for people who are on benefits to gain new skills and confidence to then go on to permanent work, with a reference. It has worked really well at our shops who take on up to three placements at a time for around 30 hours a week.

Conclusion

This of course is just a snapshot of the work we are doing, but none of it would be possible without the incredible commitment of all our staff and volunteers who have worked tirelessly to ensure that the service we provide continues to be relevant and flexible to meet the needs of our service users. We are so grateful to them.

Olga Bowey Cockburn
Chairman, July 2016

THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

FINANCIAL REVIEW

Our greatest need, core funding, was a challenge particularly with local and government level cuts and the increases in cost of living. Funders too are finding that the demand on their finances has increased and they have had to narrow their objectives and decrease the grants they give, making fundraising more competitive than ever.

The year for the charity has been another good year and a profitable year at our shops. Our total reserves have increased to £3,597,972. Our total expenditure £1,142,262. Our free reserves now stand at £649,660.

Again our Fundraising & PR team has worked extremely hard in challenging times, generating £105,140 in income. Our grateful thanks to them and, of course most importantly, to all those trusts, companies, groups and individuals who have responded so generously to their appeals.

We are also pleased that our shops have also been able to contribute to the work. We were very fortunate that our Surbiton and Tolworth charity shops, through our separate trading company were able to contribute £22,095 this year.

Finally it is pleasing to see that we are maintaining the cost of our Office and General expenses. Our thanks to the Admin team who are such an important part of the charity and ensure the smooth running and efficiency of the organisation by providing the Trustees with monthly financial accounts.

Samantha Hilton
Hon Treasurer
July 2016

GREEN REPORT

The Fircroft Trust recognises the importance of monitoring our ecological footprint and is making great strides to reduce the charity's impact on the environment. We have expanded our environmental activity throughout the organisation by:

- Endeavouring to use recycled paper whenever possible;
- Our gardening project use rainwater butts and make their own compost. They also recycle ceramic pots in their re-potting scheme;
- Continuing the Recycle4Charity scheme which encourages supporters and staff to recycle inkjet and toner cartridges and mobile phones;
- Composting our kitchen and garden waste and use it in the gardens at The Fircroft Centre
- Recycling bottles, cans, paper and fabric;
- Recycling furniture, white goods, clothes and more at our shops;
- Carefully ensuring that all our lighting is provided by energy efficient bulbs;
- Educating our service users on recycling;
- Encouraging our service users and staff to consider walking and/or cycling to the Fircroft Centre providing cycle training and a bike park;
- Firs Court has been designed and built to maximise natural lighting and exceeds the current standards set out by the Environment Agency and has a wood pellet burner for heating and hot water.

RESERVES POLICY

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be six months of the resources expended, which equates to £571,131 in general funds. At this level and given the diverse funding base, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding.

THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

FUTURE PLANS

Looking to the future we are keen to ensure that our services continue to be at the forefront of best practice, offering opportunities for people to develop skills, manage their illness and improve their quality of life.

On the mental health side, we continue to consult with other providers in the Borough to ensure that we provide a joined up service for adults and are responsive to their needs.

On the residential side we see a gap in the needs of people with learning disabilities as they emerge from childhood to adulthood. With that in mind we are beginning to consult with stakeholders in order to understand the needs and formulate solutions.

As we come to the end of our report this year we must say a truly heartfelt thank you to the many companies, charitable trusts, individuals, churches and local groups who supported the Fircroft Trust throughout 2015/16. Without you, none of the activities mentioned in this report could have taken place.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

On 8th May 1970, the charity was registered by the Charity Commission under Charity Number 802456 and is governed under the Trust Deed.

The Fircroft Trust has 40 staff and over 30 volunteers, and an annual turnover of £1,197,072. The charity received financial support from The Royal Borough of Kingston upon Thames and Surrey County Council, as well as income from residents in the form of payments from the DSS/top up from the Borough. There are also two charity shops run by a trading company, the profits of which are gifted to the charity each year. However, statutory resources alone are not adequate to cover the total cost of service provision and the development of new services. The achievements of The Fircroft Trust to date are in no small measure a reflection of the backing it has obtained from many volunteers, charitable trusts, companies, groups and the generosity of individuals, to whom the trustees are extremely grateful.

The Fircroft Trust Trustees

Trustees are appointed by a resolution of a meeting of the trustees as and when appropriate.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Trustees form the Management Committee who administer the charity. All new trustees and staff are inducted as and when appropriate.

Most trustees are already familiar with the work of the charity having been involved with the charity prior to taking up their trusteeship. Additionally, new trustees are invited and encouraged to meet with their senior management and staff to gather insight into the work of the charity. The board meets monthly and there is one sub-committee covering strategy and planning that meets quarterly. A Chief Executive is appointed by the trustees to manage the day-to-day operation of the charity. Trustees who served during the year and up to the date of this report are set out on the frontispiece.

Principal sources of funding are local authorities and major trusts as per the accounts.

Investments are managed on advice by our bankers as and when they arise.

Risk Review

The trustees have conducted their own review of the major risks to which the charity is exposed, as part of the strategic review. As a result the trustees have implemented a risk management strategy. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions, a review of financial controls and a plan to ensure consistent quality of delivery for all areas of service delivery. Risks to funding are being considered by the trustees as part of a quarterly planning sub-committee. There will be an annual review of the risks by the trustees as a part from the risk management strategy.

THE FIRCROFT TRUST

Report of the Trustees for the year ended 31 March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

802456

Principal address

"Fircroft"
96 Ditton Road
Surbiton
Surrey
KT6 6RH

Trustees

Mrs O Bowey Cockburn (Chair)
Mr J Balcomb
Mrs A Crockford
Mrs S Hilton (Treasurer)
Mr A Geater
Mr B Gray
Mrs S Horwood
Mrs A Khan

Auditors

Tudor John LLP
Chartered Accountants
and Statutory Auditors
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Chief Executive

Kay Harris

Patron

Rt Revd Dr Richard Cheetham DD
Bishop of Kingston

Bankers

HSBC
90 Eden Street
Kingston Upon Thames
Surrey KT1 1DJ

Solicitors

Russell-Cooke LLP
2 Putney Hill
London
SW15 6AB

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Report of the Trustees for the year ended 31 March 2016

STATEMENT OF TRUSTEES RESPONSIBILITIES

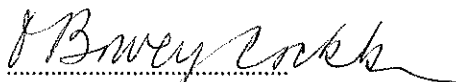
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 9 November 2016 and signed on its behalf by:



Mrs O Bowey Cockburn - Trustee

**Report of the Independent Auditors to the Trustees of
The Fircroft Trust**

We have audited the financial statements of The Fircroft Trust for the year ended 31 March 2016 on pages eleven to twenty one. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page eight, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors, including APB Ethical Standard - Provisions Available for Small Entities (Revised), in the circumstances set out in note 20 to the financial statements

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Report of the Independent Auditors to the Trustees of
THE FIRCROFT TRUST**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Tudor John LLP

Tudor John LLP
Chartered Accountants
and Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date: 23 November 2016

THE FIRCROFT TRUST

**Statement of Financial Activities
for the year ended 31 March 2016**

	Not es	Unrestricted fund £	Restricted funds £	Total 2016 funds £	Total 2015 funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	54,202	40,822	95,024	156,755
Charitable activities	5				
Residential and group homes		908,541	-	908,541	922,547
The Fircroft Centre		113,824	-	113,824	125,816
Other trading activities	3	77,935	-	77,935	65,596
Investment income	4	<u>1,748</u>	<u>-</u>	<u>1,748</u>	<u>1,568</u>
Total		1,156,250	40,822	1,197,072	1,272,282
EXPENDITURE ON					
Raising funds	6	45,198	-	45,198	52,107
Charitable activities	7				
Residential and group homes		668,473	-	668,473	678,169
The Fircroft Centre		202,633	45,813	248,446	245,984
Maple Lodge amenities fund		8	-	8	-
Office and general expenses		<u>180,137</u>	<u>-</u>	<u>180,137</u>	<u>166,080</u>
Total		1,096,449	45,813	1,142,262	1,142,340
NET INCOME/(EXPENDITURE)		59,801	(4,991)	54,810	129,942
Other recognised gains/(losses)					
Gains/(losses) on investment assets		<u>(1,567)</u>	<u>-</u>	<u>(1,567)</u>	<u>387</u>
Net movement in funds		58,234	(4,991)	53,243	130,329
RECONCILIATION OF FUNDS					
Total funds brought forward		3,510,003	34,726	3,544,729	3,414,400
TOTAL FUNDS CARRIED FORWARD		<u>3,568,237</u>	<u>29,735</u>	<u>3,597,972</u>	<u>3,544,729</u>

The notes form part of these financial statements

THE FIRCROFT TRUST

**Balance Sheet
At 31 March 2016**

		Unrestricted fund	Restricted funds	2016 Total funds	2015 Total funds
	Not es	£	£	£	£
FIXED ASSETS					
Tangible assets	12	3,600,602	-	3,600,602	3,646,010
CURRENT ASSETS					
Debtors	13	164,337	-	164,337	165,241
Investments	14	2,975	-	2,975	4,542
Cash at bank and in hand		<u>669,961</u>	<u>29,735</u>	<u>699,696</u>	<u>660,161</u>
		837,273	29,735	867,008	829,944
CREDITORS					
Amounts falling due within one year	15	<u>(237,175)</u>	-	<u>(237,175)</u>	<u>(245,227)</u>
NET CURRENT ASSETS		<u>600,098</u>	<u>29,735</u>	<u>629,833</u>	<u>580,717</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		4,200,700	29,735	4,230,435	4,226,727
CREDITORS					
Amounts falling due after more than one year	16	<u>(632,463)</u>	-	<u>(632,463)</u>	<u>(681,998)</u>
NET ASSETS		<u>3,568,237</u>	<u>29,735</u>	<u>3,597,972</u>	<u>3,544,729</u>
FUNDS					
Unrestricted funds	18			3,568,237	3,510,003
Restricted funds				<u>29,735</u>	<u>34,726</u>
TOTAL FUNDS				<u>3,597,972</u>	<u>3,544,729</u>

The financial statements were approved by the Board of Trustees on 9 November 2016 and were signed on its behalf by:



 Mrs O Bowey Cockburn -Trustee

The notes form part of these financial statements

THE FIRCROFT TRUST

notes to the financial statements for the year ended 31 March 2016

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 1% on cost
Fixtures and fittings	- 15% on reducing balance
Motor vehicles	- 20% on reducing balance

No depreciation is provided on freehold land, freehold buildings are depreciated over 100 years.

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

IRRECOVERABLE VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

2. DONATIONS AND LEGACIES

	2016	2015
	£	£
Donations	<u>95,024</u>	<u>156,755</u>

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**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

3. OTHER TRADING ACTIVITIES

	2016	2015
	£	£
Fundraising	5,123	16,433
The Fircroft Centre - Fundraising	4,579	2,289
Management charges	18,000	18,000
Covenanted donation - Charity	22,095	9,489
The Fircroft Centre - Sundry revenue	9,982	9,460
Gardening project	<u>18,156</u>	<u>15,925</u>
	<u>77,935</u>	<u>65,596</u>

4. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	<u>1,748</u>	<u>1,568</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		2016	2015
	Activity	£	£
Fircroft fees	Residential and group homes	30,334	33,006
Support and residents charges	Residential and group homes	878,207	889,541
Coffee bar and lunches	The Fircroft Centre	16,350	17,981
Grants	The Fircroft Centre	63,594	63,594
Fircroft fees	The Fircroft Centre	<u>33,880</u>	<u>44,241</u>
		<u>1,022,365</u>	<u>1,048,363</u>

Grants received, included in the above, are as follows:

	2016	2015
	£	£
Royal Borough Kingston	<u>63,594</u>	<u>63,594</u>

6. RAISING FUNDS

Raising donations and legacies

	2016	2015
	£	£
Staff costs	36,557	43,164
Sundries	<u>8,641</u>	<u>8,943</u>
	<u>45,198</u>	<u>52,107</u>

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**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

7. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Residential and group homes	667,226	1,247	668,473
The Fircroft Centre	247,148	1,298	248,446
Maple Lodge amenities fund	8	-	8
Office and general expenses	<u>174,912</u>	<u>5,225</u>	<u>180,137</u>
	<u>1,089,294</u>	<u>7,770</u>	<u>1,097,064</u>

8. SUPPORT COSTS

	Management £
Residential and group homes	1,247
The Fircroft Centre	1,298
Office and general expenses	<u>5,225</u>
	<u>7,770</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

During the year Mrs S Horwood received remuneration of £10,398 (2015: Nil) under authority of the Charities Commission in respect of her work on incorporating the charity.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

10. STAFF COSTS

The total remuneration paid was as follows:

	2016 £	2015 £
Salaries and Wages	749,236	748,688
Social security costs	<u>53,911</u>	<u>55,401</u>
	<u>803,147</u>	<u>804,089</u>

The average number of staff employed during the year was 40 (2015 - 43). No employee received emoluments of more than £60,000.

THE FIRCROFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2015)

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	107,138	49,617	156,755
Charitable activities			
Residential and group homes	922,547	-	922,547
The Fircroft Centre	125,816	-	125,816
Other trading activities	65,596	-	65,596
Investment income	<u>1,568</u>	<u>-</u>	<u>1,568</u>
Total	1,222,665	49,617	1,272,282
EXPENDITURE ON			
Raising funds	52,107	-	52,107
Charitable activities			
Residential and group homes	678,169	-	678,169
The Fircroft Centre	213,928	32,056	245,984
Office and general expenses	<u>166,080</u>	<u>-</u>	<u>166,080</u>
Total	1,110,284	32,056	1,142,340
NET INCOME/(EXPENDITURE)	112,381	17,561	129,942
Other recognised gains/(losses)			
Gains/(losses) on investment assets	<u>387</u>	<u>-</u>	<u>387</u>
Net movement in funds	112,768	17,561	130,329
RECONCILIATION OF FUNDS			
Total funds brought forward	3,397,235	17,165	3,414,400
TOTAL FUNDS CARRIED FORWARD	<u>3,510,003</u>	<u>34,726</u>	<u>3,544,729</u>

THE FIRCROFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

12. TANGIBLE FIXED ASSETS

	Freehold property	Fixtures and fittings	Motor vehicles	Totals
	£	£	£	£
COST				
At 1 April 2015	3,566,036	252,700	33,785	3,852,521
Additions	-	7,854	-	7,854
Disposals	-	(1,202)	-	(1,202)
	<u>3,566,036</u>	<u>259,352</u>	<u>33,785</u>	<u>3,859,173</u>
At 31 March 2016	<u>3,566,036</u>	<u>259,352</u>	<u>33,785</u>	<u>3,859,173</u>
DEPRECIATION				
At 1 April 2015	79,980	112,852	13,679	206,511
Charge for year	26,660	22,116	4,021	52,797
Eliminated on disposal	-	(737)	-	(737)
	<u>106,640</u>	<u>134,231</u>	<u>17,700</u>	<u>258,571</u>
At 31 March 2016	<u>106,640</u>	<u>134,231</u>	<u>17,700</u>	<u>258,571</u>
NET BOOK VALUE				
At 31 March 2016	<u>3,459,396</u>	<u>125,121</u>	<u>16,085</u>	<u>3,600,602</u>
At 31 March 2015	<u>3,486,056</u>	<u>139,848</u>	<u>20,106</u>	<u>3,646,010</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other debtors	<u>164,337</u>	<u>165,241</u>

14. CURRENT ASSET INVESTMENTS

	2016	2015
	£	£
Listed investments	<u>2,975</u>	<u>4,542</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Bank loans and overdrafts	49,562	48,026
Trade creditors	22,436	23,033
Taxation and social security	17,283	15,276
Other creditors	<u>147,894</u>	<u>162,892</u>
	<u>237,175</u>	<u>249,227</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2016	2015
	£	£
Bank loans	<u>632,463</u>	<u>681,998</u>

THE FIRCREFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

17. SECURED DEBTS

The following secured debts are included within creditors:

	2016	2015
	£	£
Bank loans	<u>682,025</u>	<u>730,024</u>

First legal charge over the freehold property known as 362-370 Hook Road, Chessington, Surrey, KT9 1NA

18. MOVEMENT IN FUNDS

	At 1.4.15	Net movement in funds	At 31.3.16
	£	£	£
Unrestricted funds			--
General fund	3,510,003	58,234	3,568,237
Restricted funds			
Maple Lodge Amenities Fund	2,703	558	3,261
Mercers' CT - Managing Money	5,400	(5,400)	-
Worshipful Co of Gardeners - Tools	-	500	500
RBK Strategic Partners Grant - 01/05/14 - 30/04/15	500	(500)	-
Awards for All - Casual Gardener	8,934	(2,311)	6,623
RBK Cook & Eat	-	256	256
The Steel CT - Daycentre Activities	2,083	(2,083)	-
Sir Jules Thorn - Yoga Classes	335	455	790
The Drapers' Co - Day Centre Activities	1,785	(1,785)	-
Ernest Hecht - Arts and Crafts	467	(467)	-
RBK Surbiton Neighbourhood Grant 2014/15 - Firs Court	666	(666)	-
Surbiton Neighbourhood - Network Meetings - 01/12/14 - 30/11/15	683	(683)	-
Kingston Nursing - 2015/16	3,000	(3,000)	-
Sobell Foundation - Staff costs Activity Holiday 2015-16	3,000	(3,000)	-
CSV - Volunteers Expenses	1,170	(749)	421
Goldsmiths Co - Day Centre Activities 2015/16	3,000	(3,000)	-
RBK Community Investments - DC Managers salaries to 30/09/15	1,000	(1,000)	-
RBK - Strategic Partners Grant 1.5.15 to 30.4.16	-	500	500
William Openshaw Street - DC Activities 1.12.15 to 30.11.16	-	2,000	2,000
Kingston Nursing 2016/2017	-	2,500	2,500
The Graham Burrough CT - Dancercise	-	1,500	1,500
Leathersellers - Exccercise classes - Jan to Jun 16	-	790	790
Awards for All - Melody & Harmony	-	9,844	9,844
Surbiton Neighbourhood - Dancing	-	750	750
	34,726	(4,991)	29,735
TOTAL FUNDS	<u>3,544,729</u>	<u>53,243</u>	<u>3,597,972</u>

THE FIRCROFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,156,250	(1,096,449)	(1,567)	58,234
Restricted funds				
Maple Lodge Amenities Fund	2,617	(2,059)	-	558
Worshipful Co of Gardeners - Tools	500	-	-	500
RBK Strategic Partners Grant - 01/05/14 - 30/04/15	-	(500)	-	(500)
Awards for All - Casual Gardener	-	(2,311)	-	(2,311)
RBK Cook & Eat	511	(255)	-	256
The Steel CT - Daycentre Activities	-	(2,083)	-	(2,083)
Sir Jules Thorn - Yoga Classes	1,000	(545)	-	455
The Drapers' Co - Day Centre Activities	-	(1,785)	-	(1,785)
Ernest Hecht - Arts and Crafts	-	(467)	-	(467)
Rotary Club - Christmas Day	200	(200)	-	-
RBK Surbiton Neighbourhood Grant 2014/15 - Firs Court	-	(666)	-	(666)
Surbiton Neighbourhood - Network Meetings - 01/12/14 - 30/11/15	-	(683)	-	(683)
Kingston Nursing - 2015/16	-	(3,000)	-	(3,000)
Sobell Foundation - Staff costs Activity Holiday 2015-16	-	(3,000)	-	(3,000)
CSV - Volunteers Expenses	-	(749)	-	(749)
Goldsmiths Co - Day Centre Activities 2015/16	-	(3,000)	-	(3,000)
RBK Community Investments - DC Managers salaries to 30/09/15	-	(1,000)	-	(1,000)
RBK - Communities Investment	7,000	(7,000)	-	-
RBK - Strategic Partners Grant 1.5.15 to 30.4.16	6,000	(5,500)	-	500
RBK - Emerging needs - April 2015 to March 2016	900	(900)	-	-
The Ardwick Trust - Tool store for allotment	100	(100)	-	-
Malden Golf Club - Christmas	3,400	(3,400)	-	-
William Openshaw Street - DC Activities 1.12.15 to 30.11.16	3,000	(1,000)	-	2,000
Kingston Nursing 2016/2017	2,500	-	-	2,500
The Graham Burrough CT - Dancercise	1,500	-	-	1,500
Leathersellers - Excercise classes - Jan to Jun 16	1,000	(210)	-	790
Awards for All - Melody & Harmony	9,844	-	-	9,844
Surbiton Neighbourhood - Dancing	750	-	-	750
Mercers' CT - Managing Money	-	(5,400)	-	(5,400)
	<u>40,822</u>	<u>(45,813)</u>	<u>-</u>	<u>(4,991)</u>
TOTAL FUNDS	<u><u>1,197,072</u></u>	<u><u>(1,142,262)</u></u>	<u><u>(1,567)</u></u>	<u><u>53,243</u></u>

THE FIRCROFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

20. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the financial statements.

21. THE FIRCROFT CENTRE

		2016		2015	
		£	£	£	£
<u>Income</u>					
	Royal Borough of Kingston upon Thames				
Grants			63,594		63,594
Gardening Project			18,156		15,925
Fee Paying Users			33,880		44,241
Fundraising			4,579		2,289
Coffee bar and lunches			16,350		17,981
Sundry revenue			<u>9,566</u>		<u>9,459</u>
			146,125		153,489
<u>Expenditure</u>					
Establishment costs		65,465		58,105	
Furniture, equipment and maintenance		14,505		15,233	
Housekeeping		19,190		19,534	
Motor and mini-bus expense		5,161		4,382	
Rehabilitation and therapeutic earnings		3,955		5,405	
Salaries and wages		134,558		139,662	
Sundries		<u>5,610</u>		<u>9,068</u>	
			<u>248,444</u>		<u>245,986</u>
Deficit for the year			<u>(102,319)</u>		<u>(92,497)</u>

THE FIRCROFT TRUST

**Notes to the Financial Statements - continued
for the year ended 31 March 2016**

22. RESIDENTIAL GROUP HOMES

	2016		2015	
	£	£	£	£
<u>Contributions-</u> Residents		35,055		63,431
Northern H&SC				36,099
Royal Borough of Kingston Upon Thames		665,395		620,136
Surrey County Council		61,336		31,506
London Borough of Richmond		60,783		60,617
London Borough of Sutton		36,198		40,695
London Borough of Tower Hamlets		19,440		-
		878,207		852,484
 <u>Expenditure</u>				
Establishment costs	78,996		73,025	
Furniture and equipment	57,756		61,916	
Holidays for residents	1,444		2,944	
Housekeeping	21,601		22,105	
Salaries, wages and casual labour	495,874		497,372	
Sundries	12,821		20,805	
Bank loan charges and interest	22,344		23,772	
				701,939
		690,836		150,545

The expenditure figures shown in notes 20 and 21 above are the direct costs for these activities, prior to the apportionment of office and general expenses.

23. MAPLE LODGE AMENITIES FUND

	2016		2015	
	£	£	£	£
At 1st April 2015		2,705		1,767
<u>Income</u>				
Donations	2,617		1,970	
		2,617		1,970
				3,737
<u>Expenditure</u>				
Activities and holiday	2,059		1,032	
		2,059		1,032
		3,263		2,705

THE FIRCROFT TRUST

**Detailed Statement of Financial Activities
for the year ended 31 March 2016**

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	95,024	156,755
Other trading activities		
Fundraising	5,123	10,433
The Fircroft Centre - Fundraising	4,579	2,289
Management charges	18,000	18,000
Covenanted donation - Charity	22,095	9,489
The Fircroft Centre - Sundry revenue	9,982	9,460
Gardening project	<u>18,156</u>	<u>15,925</u>
	77,935	65,596
Investment income		
Deposit account interest	1,748	1,568
Charitable activities		
Coffee bar and lunches	16,350	17,981
Grants	63,594	63,594
Fircroft fees	64,214	77,247
Support and residents charges	<u>878,207</u>	<u>889,541</u>
	<u>1,022,365</u>	<u>1,048,363</u>
Total incoming resources	1,197,072	1,272,282
EXPENDITURE		
Raising donations and legacies		
Wages	36,557	43,164
Sundries	<u>8,641</u>	<u>8,943</u>
	45,198	52,107
Charitable activities		
Wages	766,590	760,925
Establishment costs	149,486	135,680
Postage, stationery and telephone	6,306	6,742
Furniture, equipment and maintenance	19,000	20,215
Holidays for residents	1,444	2,944
Housekeeping	24,659	24,954
Sundries	37,666	39,994
Motor and mini-bus expenses	7,574	7,953
Freehold property	26,660	26,660
Fixtures and fittings	22,116	24,661
Motor vehicles	4,021	5,027
Loss on sale of tangible fixed assets	465	542
Bank interest	963	1,025
Carried forward	1,066,950	1,057,322

This page does not form part of the statutory financial statements

THE FIRCROFT TRUST

**Detailed Statement of Financial Activities
for the year ended 31 March 2016**

	2016 £	2015 £
Charitable activities		
Brought forward	1,066,950	1,057,322
Bank loan interest	<u>22,344</u>	<u>23,772</u>
	1,089,294	1,081,094
Support costs		
Management		
Professional fees	3,090	4,459
Auditors' remuneration	<u>4,680</u>	<u>4,680</u>
	<u>7,770</u>	<u>9,139</u>
Total resources expended	1,142,262	1,142,340
	<hr/>	<hr/>
Net income	<u><u>54,810</u></u>	<u><u>129,942</u></u>

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